



Employment Application Form

職位申請書

Important Notice

注意事項

Please ensure that all information provided is true and complete. ZUU Digital Financial Services Limited ("ZUU") reserves the right to terminate the employment without any compensation (if subsequently offered) if you are found providing misleading and/ or false information.

請確保所提供之全部資料均為正確及完整。若發現閣下所提供之資料有任何誤導及/ 或錯誤，本公司將保留於錄用後隨時終止僱傭合約而不作任何賠償的權利。

Position Applied For 申請職位	
Salary Expected 要求薪金 HK\$ x months	Date of Available 可到職日期

Part A - Personal Particulars A 部份 - 個人資料			
Full Name in English (As Printed on HKID Card) 英文全名 (以香港身份證上登記為準)		Recent Photo 近照	
Full Name in Chinese 中文全名			
Alias 英文別名			
HKID Card No. / Passport(s) held 香港身份證號碼 / 持有護照			
Nationality 國籍			
Date of Birth 出生日期	Marital Status 婚姻狀況	Place of Birth 出生地點	
Address 住址			
Telephone No. 電話號碼	Home 住宅	Office 辦公室	Mobile 手提電話
Email Address 電郵地址			
Working visa/ permit is required to work in Hong Kong 需要工作簽證來港工作		Yes / No 需要 / 不需要	
Expiry Date of working visa/ permit (if any) 工作簽證之有效日期 (如有)			
Referred by 推薦人姓名			
Part B - Academic Qualifications (in reverse chronological order) B 部份 - 學歷 (請從現在 / 最近所獲學歷開始詳列)			
School / University / Institute 院校	Qualifications Attained 所獲學歷資格	From (Year) 由 (年份)	To (Year) 至 (年份)

Part C - Other Professional Qualifications (in reverse chronological order)
C 部份 - 其他專業資格 (請從現在 / 最近所獲學歷開始詳列)

Name of Association / Organization 協會或組織名稱	Professional Qualifications Attained 所獲專業資格	From (Year) 由(年份)	To (Year) 至(年份)

Part D - Language
D 部份 - 語言

Language (Mark with "X" to indicate your level of:) 語言(請以 "X" 指示你的程度:)	Spoken 口語			Reading 閱讀			Written 書面		
	Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor
English 英語									
Mandarin 普通話									
Cantonese 廣東話									
Others 其他 (Please specify 請指明: _____)									

Part E - Skills
E 部份 - 技能

Mark with "X" to indicate your level of: 請以 "X" 指示你的程度:	Professional 專業	Excellence 優良	Basic 基本
Office 365			
MS Word			
MS Excel			
MS PowerPoint			
English Typing (_____ words per minute)			
Chinese Typing (每分鐘 _____ 個字)			
Others (Please specify:) 1.			

Part F - Career History (in reverse chronological order) Use supplementary sheets if necessary
F 部份 - 工作經驗 (請從現在 / 最近受僱之職位開始詳列)，如有需要請列於補充頁

Name of Employer 僱主名稱	Initial 開始	Last 最後
Position Held 受僱職位		

Contact No. of Company & Referee 公司及推薦人聯絡電話	Monthly Basic Salary 每月底薪	\$	\$
		x mths 月	x mths 月
	Bonus 花紅	\$ /yr 年	\$ / yr 年
Reasons for Leaving 離職原因	Other Allowances / Benefits (please specify) 其他津貼 / 福利 (請註明)		

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Reasons for Leaving 離職原因	Other Allowances / Benefits (please specify) 其他津貼 / 福利 (請註明)		

Part G - Licensing G 部份 - 牌照	
<u>Licenses under SFC:</u> <input type="checkbox"/> Type 1: Dealing in Securities 證券交易 <input type="checkbox"/> Type 2: Dealing in Future Contracts 期貨合約交易 <input type="checkbox"/> Type 3: Leveraged Foreign Ex. Trading 槓桿式外匯交易 <input type="checkbox"/> Type 4: Advising on Securities 就證券提供意見 <input type="checkbox"/> Type 5: Advising on Futures Contracts 就期貨合約提供意見	<input type="checkbox"/> Type 6: Advising on Corporate Finance 就機構融資提供意見 <input type="checkbox"/> Type 7: Providing Automated Trading Services 提供自動化交易服務 <input type="checkbox"/> Type 8: Securities Margin Financing 提供證券保證金融資 <input type="checkbox"/> Type 9: Asset Management 提供資產管理 <input type="checkbox"/> Type 10: Providing Credit Rating Services 提供信貸評級服務
<u>Insurance Intermediaries Qualifying Examination 保險中介人資格考試:</u> <input type="checkbox"/> Paper 1: principles and Practice of Insurance 保險原理及實務 <input type="checkbox"/> Paper 2: General Insurance 一般保險 <input type="checkbox"/> Paper 3: Long Term Insurance 長期保險 <input type="checkbox"/> Paper 4: Mandatory Provident Fund Schemes Examination 強制性公積金計劃考試	

☐ Paper 5: Investment-Linked Long Term Insurance 投資相連長期保險

☐ Paper 6: Travel Insurance Agents 旅遊保險代理人

Others 其他:

☐ Relevant Individual of Hong Kong Monetary Authority 香港金融管理局之有關人士

☐ Responsible Officer / Technical Representative of Hong Kong Insurance Authority 香港保險業監管局之註冊人士

☐ Others 其他:

Personal Information Collection Statement Pertaining to Recruitment

The personal data collection in this application form will be used by ZUU Digital Financial Services Limited “ZUU” to assess your suitability to assume the job duties of the position for which you have applied and to determine preliminary remuneration, discretionary bonus payment, and benefits package to be discussed with you subject to selection for the position. Personal data collected on the application form are for selection purpose. Failure to provide these data may influence the processing and outcome of your application. It is our policy to retain the personal data of unsuccessful applicants for future recruitment purposes for a period of up to two years. When there are vacancies in our subsidiaries or associated companies during that period, we may transfer your application to them for consideration of employment. Under the Personal Data (Privacy) Ordinance, you have a right to request access to, and to request correction of, your personal data in relation to your application. If you wish to exercise these rights, please forward your request in writing to our responsible officer in the Human Resources Department. In accordance with the Ordinance, ZUU has the right to charge a reasonable fee for processing of any data access request.

招聘方面的收集個人資料聲明

將從資遇數字金融服務有限公司(“資遇”)本申請書所收集得到的個人資料，用於評估你是否適合擔任所申請的職位，以及當你獲挑選出任該職位時，用作與你商討初步的薪酬、獎賞性花紅及福利。申請書中各項目是用作挑選合適人選時所考慮的資料。求職者如不提供此等資料，可能會對申請的處理及結果有所影響。本公司將保留求職者的個人資料不超過兩年，以作日後招聘活動之安排。如本公司的附屬或聯營機構在此期出現職位空缺，本公司或會將你的申請轉交資遇數字金融服務有限公司有關機構作考慮。根據【個人資料〔私隱〕條例】，你有權要求查閱及更正申請書上所填報的個人資料。如欲行使這項權利，請將書面要求提交人力資源部的有關主任。根據法例，本公司有權就查閱及更正有關資料收取合理之費用。

Declaration 聲明

1. Have you ever been found guilty of an offence in a court of law / subject to any disciplinary actions or proceedings pending? ☐Yes ☐No
閣下曾否經香港或外地法庭判定有罪或有未決訴訟? ☐是 ☐否

If yes, please give details 若有，請列詳情: _____

2. Have you ever been arrested or convicted of crime? ☐Yes ☐No
閣下曾否被捕或被判有罪? ☐是 ☐否

If yes, please give details 若有，請列詳情: _____

3. Have you ever been punished by relevant administrative body or court, or arrested/ detained/ prisoned for illegal activities or crimes committed within or outside Hong Kong? ☐Yes ☐No
閣下曾否因在香港境內或境外進行的非法活動或犯罪，而受到相關機構或法院的懲罰或被逮捕/拘留/監禁? ☐是 ☐否
4. Have you ever been refused entry into, deported from, removed from or required to leave Hong Kong/ China? ☐Yes ☐No
閣下曾否被拒絕入境/ 遞解/ 遣送或要求離開香港/ 中國? ☐是 ☐否
5. If you have previously been refused entry into, deported from, removed from or required to leave Hong Kong/ China. The date(s) and details are as follows:
如閣下曾被拒絕入境/ 遞解/ 遣送或要求離開香港/ 中國。有關的日期及詳細資料如下:

6. Have you ever been refused a visa/ entry permit for entry into Hong Kong? ☐Yes ☐No

閣下曾否被拒絕簽證/ 進入許可以入境香港。 ☐是 ☐否

7. If you have previously been refused a visa/ entry permit for entry into Hong Kong. The date(s) and details are as follows:
如閣下曾被拒絕簽證/ 進入許可以入境香港。有關的日期及詳細資料如下:

8. A criminal conviction is not necessarily a barrier to appointment by ZUU Digital Financial Services Limited "ZUU".
如閣下曾犯刑事案或有未決訴訟，本公司各成員公司不一定因此而不予錄用。
9. I hereby declare that the information given in this application is true and complete. I understand that once appointed, the Company reserves the right to terminate my employment without any compensation if I have willfully provided misleading and/ or false information in this application.
本人在此聲明所提供與此申請有關的全部資料均為正確及完整；本人明白若有故意提供誤導及/或錯誤資料公司，將保留於錄用後隨時終止僱用本人而不作任何賠償的權利。
10. I have read and thoroughly understood the content of "Personal Information Collection Statement Pertaining to Recruitment".
本人已閱讀及完全明白"招聘方面的收集個人資料聲明"之內容。
11. Do you have any relatives or friends working in our company? ☐Yes ☐No 你是否有親戚或朋友在本公司任職? ☐是 ☐否
If yes, please provide: 若有，請提供:

Name of Employee: 員工姓名: _____

Position: 職位: _____

Applicant's Signature
申請人簽名

Date
日期

REFERENCE CHECK

In order to give full consideration to your job application in ZUU Digital Financial Services Limited, we would appreciate it if you could authorize your previous employers to provide employment-related information for our reference.
為了充分考慮閣下於資遇數字金融服務有限公司的工作申請，請閣下授權前僱主提供與就業相關的信息。

Name of Applicant: _____
申請人姓名

HKID Card No.: _____
香港身份證號碼

Subject: Job Application
標題: 工作申請

I am writing to authorize my previous employers to release my employment-related information to Venture Smart Financial Group.
本人以信面授權前僱主就意博金融集團提供有關本人之就業相關的意見。

Signature 簽名: _____

Date 日期: _____

FOR OFFICE USE ONLY 公司專用

The 1st Interviewer Comments: 首輪面試官之意見

☐Rejected ☐Confirmed ☐Pending ☐Others _____
已拒絕 已確認 待定 其他

The 2nd Interviewer Comments: 第二面試官之意見

☐Rejected ☐Confirmed ☐Pending ☐Others _____
已拒絕 已確認 待定 其他

Signature 簽名:	Signature 簽名:
Date 日期:	Date 日期:
RECRUITMENT CONFIRMATION 招聘確認	
Compensation Package 薪酬待遇	
Company Name 公司名稱	Commencement Date 受僱日期
Employee Name 僱員姓名	Probation Period 試用期
Starting Monthly Basic Salary (HK\$) 開始時每月基本薪金 (港幣)	After Probation Monthly Basic Salary (HK\$) 試用期後時每月基本薪金 (港幣)
Division/ Department 部門	Cost Center Code 成本代碼
Position 職位	Grade 級別
Verified by Human Resources Dept. 人力資源部核實	Approved by Management 管理層批核